



MICAD LIMITED  
Advanced Industrial Security Supervisor Training

## Emergency Response Plan Checklist

Plan Name: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared By: \_\_\_\_\_

### Phase 1: Planning

- Identify potential emergencies (fire, natural disasters, active shooter, etc.)
- Define roles and responsibilities for each emergency type.
- Develop communication protocols (internal and external).
- Establish evacuation procedures and assembly points.
- Identify emergency contact information.
- Identify backup power sources and communication systems.

### Phase 2: Implementation

- Conduct training drills and exercises.
- Test communication systems and procedures.

- Ensure adequate supplies and equipment are available.
- Update the plan regularly.

### Phase 3: Post-Incident

- Establish procedures for post-incident reporting and investigation.
- Develop procedures for post-incident recovery and restoration.
- Conduct a post-incident review to identify areas for improvement.